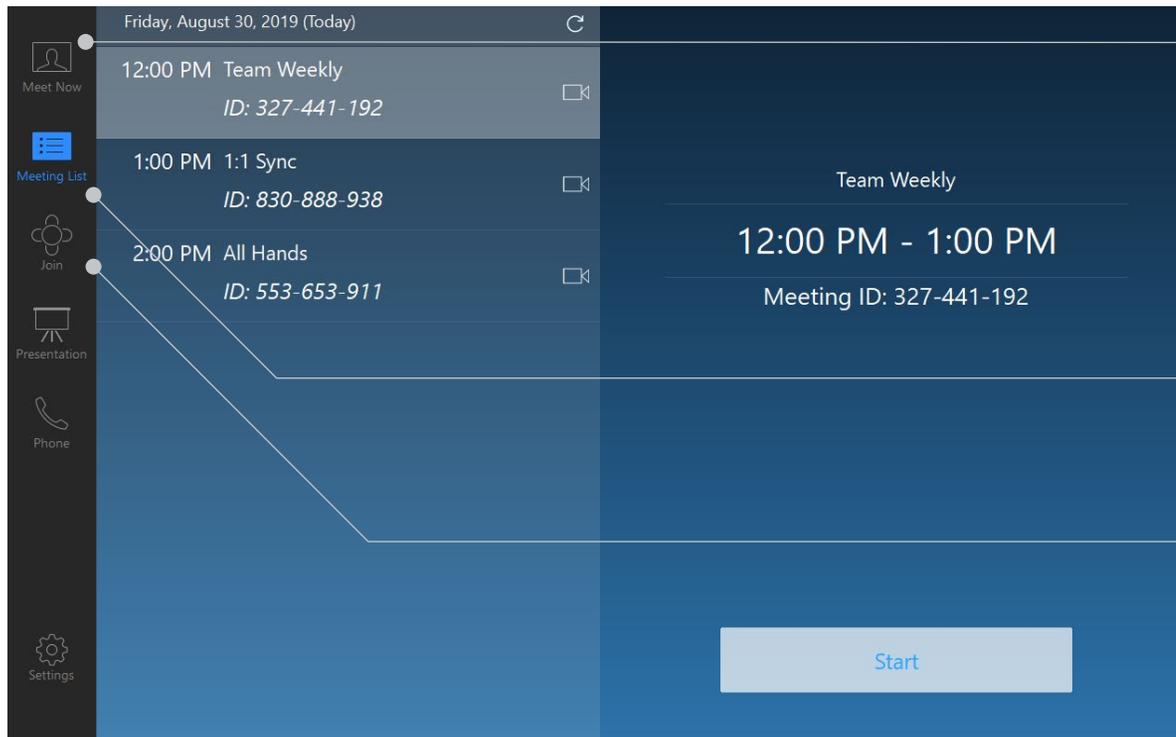
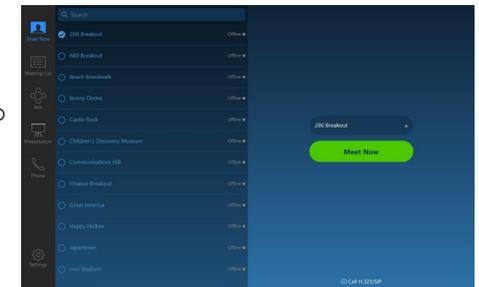


QUICK REFERENCE CARD FOR ZOOM ROOMS

- 
JOIN A MEETING
 Join a scheduled meeting with a single touch.
- 
MAKE A CALL
 Dial a phone number and make a call, just like that.
- 
START A MEETING
 Easily start a new meeting and add invitees.
- 
PRESENT
 Share content from the connected console.

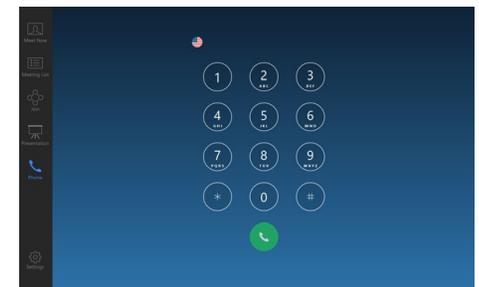


Select **Meet Now** to **start a new meeting**. Select a name or number to invite people. After invitees are added to the list, select **Meet Now**. Your meeting will begin automatically.



Join a scheduled meeting with the Zoom Room by tapping the calendar entry from the **Meeting List** and selecting **Start**.

Select **Join** to enter a meeting code and **join the meeting** from the Zoom Room. After entering the meeting code, tap the "Join" circle in the keypad.



MEETING CONTROLS



Provides meeting info (Meeting ID, Participant ID, and Dial in)

Mute/Unmute in-room microphone

Start/Stop the in-room video

Share content from your laptop or mobile device

- Direct Share with Zoom Rooms**
 Logitech Tap for Zoom Rooms generates an ultrasonic signal that can be detected by the Zoom Desktop Client on a Mac or Windows PC. If your Zoom client detects the signal in a Zoom Room, it automatically connects to the Zoom Room when you click **Share Screen** from your desktop.

- Wireless Screen Share via share.zoom.us** Go to share.zoom.us on a browser and enter the Meeting ID or personal link name and the passcode (if prompted). Select the desktop or application to share, and click **Share Screen**.

- Screen Share Using Airplay Mirroring**
 If Airplay Mirroring is activated for the Zoom Room, start or join a meeting and tap **Share Content** on the Zoom Rooms controller, then tap **Share iPhone/iPad/Mac**.

- Wired HDMI Screen Share via Capture Device**
 Share content from a laptop or mobile device to a Logitech Tap Zoom Room by simply plugging in the cable and pressing Share Content.

Control PTZ camera settings and presets or switch to a secondary camera

Select **Change View** to change your video display layout.

Speaker View switches between active speakers.

Gallery View shows all attendees in a grid

Leave or end the meeting

Manage and view the meeting participants

Adjust in-room speaker volume

Open the meeting **Chat** window

Record meeting to the cloud
Invite new participant(s) via contact info, email, phone, or room system

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FOR MORE INFORMATION
logitech.com/zoom